

**SUTTER COUNTY BOARDS AND COMMISSIONS
VACANCY NOTICE
COMMUNITY ACTION AGENCY**

QUALIFICATIONS: Available time to maintain representation at scheduled meetings – Member At-Large position.

DUTIES: Adoption of bylaws within which to conduct business; develop guidelines for local plan submitted to the Department of Economic Opportunity annually; review the instructions given to agencies requesting Community Services Block Grant Funds; Review and grant all Community Services Block Grant funds; Monitor the distribution of Community Services Block Grant funds by the administering agency; Provide the Sutter County Board of Supervisors with information and reports as to the disposition of Community Services Block Grant funds; and develop a method for monitoring program performances of the agencies receiving Community Services Block Grant funds.

IN COMPLIANCE WITH THE MADDY LOCAL APPOINTIVE LIST ACT OF 1975, THIS APPOINTMENT CAN BE MADE ON OCTOBER 31, 2011 OR THEREAFTER.

APPLICATIONS CAN BE OBTAINED FROM:

**Clerk of the Board of Supervisors , 1160 Civic Center Blvd., Yuba City, CA 95993
or from the County Website at:**

http://www.suttercounty.org/doc/government/bos/bos_home

Applications will be received in the
Office of the Clerk of the Board, 1160 Civic Center Blvd., Yuba City, CA.