



Community Services Department
Environmental Health Division
Certified Unified Program Agency (CUPA)
1130 Civic Center Boulevard, Suite A, Yuba City CA 95993
(530) 822-7400

UNDERGROUND STORAGE TANK NEW PERMIT CHECKLIST

To apply for a Permit to Operate Underground Storage Tanks, the following documents must be completed and submitted to the address above:

- "Owner/Operator Agreement" form
- "UST Operating Permit Application – Facility Information" form
- "UST Operating Permit Application – Tank Information" form (one form per tank)
- Monitoring and Response Plan – Submit a detailed written monitoring and response plan which includes how tanks and piping are to be monitored, frequency of monitoring, reporting format, methods and equipment used, location, name and title of responsible person, preventative maintenance schedule of equipment, description of training needed, demonstration of removal of unauthorized release from the containment system, procedure for removing and disposing of hazardous substances, equipment location, etc.
- Site Map – Attach a detailed map showing the location of all tanks, piping, buildings, property lines, and cross streets. Show the location of monitoring devices, sensors, tank sumps, and fill areas. Show sensor locations to correspond with the designations on the monitoring panel.
- "Certification of Financial Responsibility" form

Permits are issued pursuant to completed paperwork and fee submission, operational compliance, and compliance with laws and regulations governing underground storage tanks. A facility inspection may be required prior to permit issuance.