

July 14, 2003

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN AND FAMILIES COMMISSION

FROM: DEB COULTER, EXECUTIVE DIRECTOR

SUBJECT: APPROVAL OF MINI-GRANT AGREEMENTS

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission approve the mini-grant agreement. The agreement period will be for six months: August 1, 2003 through December 30, 2003.

BACKGROUND: At the April 25, 2003 regularly scheduled Commission meeting, the Commission approved two mini-grant funding cycles, May 1, 2003 and September 2, 2003.

The Commission will approve funding the mini-grants at the July 25, 2003 Commission meeting. Following the meeting, the grantees awarded funding will sign a formal agreement with the Commission.

CURRENT PROPOSAL: Pursuant to the establishment of the Sutter County Children and Families Commission, the Commission developed a Strategic plan to guide funding of programs and projects that would benefit young children throughout the county. The Commission's intent is to allocate funding to new and existing projects aimed to enhance services to young children and their families through innovative and integrated approaches.

IMPACT ON COUNTY RESOURCES: The Commission has funds to pay for the funding of the projects selected. The grant agreement has been reviewed by Sutter County Counsel's office. The agreement is enclosed for approval.

POLICY ACTION REQUESTED: Approval of the mini-grant agreement.

DC:al

4 - C