

September 14, 2004

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF EARLY LITERACY MINI GRANT RFP RELEASE

BACKGROUND: The Sutter County Children & Families Commission, in accordance with California state law, shall distribute funds to community groups that address the SCCFC overall outcomes for children 0-5 and their families as stated in the SCCFC strategic plan. The Early Literacy mini grant program will assist parents, childcare providers, preschools, community organizations and other parties to obtain appropriate early literacy materials for the children in their care. The SCCFC staff will conduct two technical assistance workshops for potential grantees. In addition, vendors have been invited to display examples of early literacy materials eligible for grant funding.

CURRENT PROPOSAL: Upon consent of the Commission, release the proposed mini-grant RFP, October 4, 2004.

RECOMMENDATION: It is the recommendation of the Executive Director that the Commission approve the attached Early Literacy mini-grant RFP for the fiscal year of 2004/2005.

IMPACT ON COMMISSION RESOURCES: Maximum of \$60,000.00 which was included in the 04/05 budget approved by the Commission at the June 2004 meeting.

POLICY ACTION REQUESTED: Approval

DC:bd