

November 16, 2004

**STAFF REPORT**

**MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION**  
**FROM: DEB COULTER, EXECUTIVE DIRECTOR**  
**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF EARLY LITERACY MINI GRANT FUNDING**

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**BACKGROUND:** The Commission approved \$60,000 in funds for the Early Literacy Mini Grant RFP at the September 2004 meeting. 56 applications from church groups, preschools, family care homes, daycare centers and other organizations and individuals were reviewed and scored.

**CURRENT PROPOSAL:** The Funding review committee which met on November 10<sup>th</sup> to review and score the applications, recommended funding applications scoring 35 points or higher. This would fund 39 mini grants, serving a total of 2525 children.

**RECOMMENDATION:** It is the recommendation of the Executive Director to approve the funding review committee's recommendation.

**IMPACT ON COMMISSION RESOURCES:** \$58,247.57.

**POLICY ACTION REQUESTED:** Approval of Executive Director's recommendation.

DC:bd