

July 19, 2005

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: SELECTION OF INDEPENDENT AUDITOR FOR FY 04/05

BACKGROUND: The independent audit of the Sutter County Children & Families Commission has been conducted by Chipman & Renfrow Accountancy Corp., unfortunately they will no longer be conducting the audit. After extensive inquiries of local and out of the area accountancy companies' two proposals to conduct the FY 2004/2005 audit have been received and are attached for your review.

CURRENT PROPOSAL: Select one of the two proposals to conduct the audit.

RECOMMENDATION: It is the recommendation of the Executive Director to contract with Bartig, Basler & Ray. This company has had extensive experience with First 5 Commissions and I have contacted Commission's they have served for references and the references were all positive.

IMPACT ON COMMISSION RESOURCES: Chipman & Renfrow charged the Commission \$2500 to conduct the audit and this is the amount previously budgeted. The new proposals both list the rate at \$5000.00

POLICY ACTION REQUESTED: Approval of Executive Director's recommendation.

DC:bd