

March 17, 2006

**STAFF REPORT**

**MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION**  
**FROM: DEB COULTER, EXECUTIVE DIRECTOR**  
**SUBJECT: AUTHORIZATION TO PARTICIPATE IN CAL-CARD PROGRAM**

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**BACKGROUND:** The Sutter County Children & Families Commission currently holds a credit card through the First National Bank. This card is a regular consumer credit card.

**CURRENT PROPOSAL:** It is proposed that use of the First National Bank card be discontinued and the Commission authorize Commission staff to submit the necessary forms to obtain a CAL-Card. The CAL-Card is a card specifically designed for government agencies and allows a greater level of flexibility to meet the claims processing needs of government agencies.

**RECOMMENDATION:** The executive director recommends the Commission approve participation in the CAL-card program and request Dan Silva, Commission chair to sign the California Master Services Agreement.

**IMPACT ON COMMISSION RESOURCES:** none

**POLICY ACTION REQUESTED:** Approval of executive director's recommendation.

DC:bd