

January 23, 2007

## STAFF REPORT

**MEMO TO:** SUTTER COUNTY CHILDREN & FAMILIES COMMISSION  
**FROM:** DEB COULTER, EXECUTIVE DIRECTOR  
**SUBJECT:** Discussion and possible approval of proposal to pilot School Readiness services at Luther Elementary School

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**BACKGROUND:** In response to a request by the Commission at the November 17, 2006 meeting regarding a proposed budget for a start up expansion of School Readiness services to Live Oak, the commission office received the attached correspondence from Mary Ann Hedrick School Readiness Administrator, YCUSD.

**CURRENT PROPOSAL:** The pilot program of School Readiness services at Luther School in Live Oak would run for four months, from February through May 2007. The pilot program would include a Child Development Program Specialist for 16 hours per week and a bilingual child care aide for 8 hours per week. The existing School Readiness budget will fund the Child Development Specialist. Luther School will provide facilities, a computer, copy machine, custodial, maintenance and administrative support, in addition the school will purchase \$1,000 of start up materials for the pilot project. To implement the pilot project, \$3,450 in additional funds from the Commission is being requested. The additional funding will cover the cost of the Child Care Aide and materials as outlined in the attached budget.

**RECOMMENDATION:** It is the recommendation of the Executive Director that the Commission approve the request for \$3,450 to fund a pilot project of School Readiness services at Luther School in Live Oak.

**IMPACT ON COMMISSION RESOURCES:** \$3,450.00

**POLICY ACTION REQUESTED:** Approval of executive directors recommendation.