

March 19, 2007

**STAFF REPORT**

**MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION**  
**FROM: DEB COULTER, EXECUTIVE DIRECTOR**  
**SUBJECT: RELEASE OF COMMUNITY AND CHILDCARE PROVIDER MINI GRANT RFP**

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**BACKGROUND:** The Sutter County Children & Families Commission approved \$50,000 in funding for Mini grants in the FY 06/07 budget. As a part of the Commission Strategic Plan 2007/2010 as listed on page 16, the Commission has a stated objective to increase the amount of targeted mini grant funds to improve children's services and systems of care.

**CURRENT PROPOSAL:** The Executive director proposes to release a School Readiness Mini Grant RFP for Community agencies maximum of \$5,000 and Child Care provider's maximum of \$2,500. The mini grants will be for developmentally appropriate materials to enhance school readiness activities for child care providers, preschools, community organizations and other parties. The Mini Grant RFP would be released, upon Commission approval, March 26, 2007. Commission staff will hold mini grant workshops to assist potential applicants on March 29, 2007. Applications would be due to the Commission office April 25, 2007. Funding recommendations will be presented to the Commission at the May 16<sup>th</sup> Commission meeting.

**RECOMMENDATION:** The executive director recommends the Commission approve the release of a mini grant RFP.

**IMPACT ON COMMISSION RESOURCES:** \$50,000 as approved in FY 06/07 budget.

**POLICY ACTION REQUESTED:** Approval of executive director's recommendation.

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