

February 7, 2008

STAFF REPORT

MEMO TO: SUTTER COUNTY CHILDREN & FAMILIES COMMISSION
FROM: DEB COULTER, EXECUTIVE DIRECTOR
SUBJECT: YCUSD SCHOOL REQUEST FOR BUDGET ADJUSTMENT – Sutter County Smiles, School Readiness, Smart Start and Luther School Readiness

BACKGROUND: Mary Ann Hedrick, Program Manager for YCUSD grant programs Sutter County Smiles, Smart Start, School Readiness and Luther School Readiness has requested budget adjustments.

CURRENT PROPOSAL: Attached is the letter of request and backup documentation for the budget adjustments requested by the YCUSD grantee program manager. The requested line item adjustments do not alter the total grant award as previously approved by the Commission.

RECOMMENDATION: The executive director recommends the Commission approve the budget adjustment requests as submitted.

IMPACT ON COMMISSION RESOURCES: none

POLICY ACTION REQUESTED: Approval of executive director's recommendation.

DC:bd