



**UNAPPROVED**

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF SUTTER, STATE OF CALIFORNIA  
SESSION OF JANUARY 23, 2018**

The Board of Supervisors of the County of Sutter, State of California, met on the above date at 2:30 p.m. in Closed Session and at 3:00 p.m. in Regular Session and in Closed Session in the Board of Supervisors Chambers located in the Hall of Records Building at 466 Second Street, Yuba City, California.

**MEMBERS PRESENT:** Supervisors Ron Sullenger, Dan Flores, Larry Munger, Jim Whiteaker, and Mat Conant

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Scott Mitnick, County Administrative Officer; Jean Jordan, County Counsel; and Alicia Draves, Deputy Clerk of the Board

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**SPECIAL MEETING/CLOSED SESSION**

Chairman Flores called the Closed Session to order at 2:30 p.m., noting the purpose of the meeting.

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant Exposure to Litigation: One Case  
Pursuant to Government Code § 54956.9 (d)(2)

The Board adjourned to Closed Session, after which the Chairman announced there was no action to report.

The Chairman asked if there was anyone who wished to speak to these matters and there was no one.

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**REGULAR SESSION**

Chairman Flores called the meeting to order at 3:00 p.m.

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**ROLL CALL**

The Board Clerk called the roll of the Board, and attendance is shown above.

## PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Flores led the Board and the audience in the Pledge of Allegiance to the Flag.

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## INVOCATION

Harbhjan Derhi, Gurdwara Member, led the Board and the audience in an invocation.

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## PUBLIC COMMENT

A member of the public spoke about the jackets donated to Sutter County for the Department Heads.

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## CONSENT CALENDAR

On motion of Supervisor Whiteaker, seconded by Supervisor Sullenger and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; the Board approved the Consent Calendar, with Consent Item No. 16 removed for discussion, and as follows:

### Clerk of the Board

- 1) Approval of the Minutes of the January 9, 2018, Regular Meeting.

### County Administrative Office – Office of Emergency Services

- 2) RESOLUTION NO. 18-003, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS DESIGNATING AN AUTHORIZED AGENT FOR THE PURPOSE OF OBTAINING FEDERAL AND/OR STATE FINANCIAL ASSISTANCE OR DISASTER EXPENSES was adopted on motion of Supervisor Whiteaker, seconded by Supervisor Sullenger and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; as appears in the office of the Clerk of the Board in Resolution Book No. 61 at page 164 to which record reference is hereby made for further particulars and by such reference incorporated herein and made a part hereof.
- 3) RESOLUTION NO. 18-004, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS APPROVING SIGNATURE AUTHORITY FOR FEDERAL AND/OR STATE FUNDING FOR EMERGENCY MANAGEMENT AND PREPAREDNESS ASSISTANCE was adopted on motion of Supervisor Whiteaker, seconded by Supervisor Sullenger and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; as appears in the office of the Clerk of the Board in Resolution Book No. 61 at page 165 to which record reference is hereby made for further particulars and by such reference incorporated herein and made a part hereof.
- 4) RESOLUTION NO. 18-005, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS AUTHORIZING THE GRANT APPLICATION FOR THE CALIFORNIA DEPARTMENT OF WATER RESOURCES, FLOOD EMERGENCY RESPONSE GRANT, ROUND THREE was adopted on motion of Supervisor Whiteaker, seconded by Supervisor Sullenger and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker,

and Conant; NOES: None; as appears in the office of the Clerk of the Board in Resolution Book No. 61 at page 166 to which record reference is hereby made for further particulars and by such reference incorporated herein and made a part hereof.

#### Development Services

- 5) Authorization for the Purchasing Agent to purchase Capital Assets – Topcon Hiper V Base Station and Topcon FC5000 Data Collector with software and approval of an amendment to the Fiscal Year 2017-18 Adopted Budget (4/5 vote required) (FT2018038).
- 6) RESOLUTION NO. 18-006, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS APPROVING A FINDING THAT THERE REMAINS A REASONABLE RELATIONSHIP BETWEEN CURRENT NEEDS FOR GENERAL GOVERNMENT, ANIMAL CONTROL, CRIMINAL JUSTICE, LIBRARY, SHERIFF, FIRE PROTECTION, AND HEALTH SOCIAL SERVICES IMPACT FEES AND THE PURPOSES FOR WHICH THEY WERE ORIGINALLY CHARGED (GOVERNMENT CODE SECTION 66000 et. Seq) was adopted on motion of Supervisor Whiteaker, seconded by Supervisor Sullenger and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; as appears in the office of the Clerk of the Board in Resolution Book No. 61 at page 167 to which record reference is hereby made for further particulars and by such reference incorporated herein and made a part hereof.
- 7) Introduction of an ordinance amending Section 72-020 of Chapter 72 of the Sutter County Ordinance Code relating to Planning Commissioners serving as Chairperson of the Commission.
- 8) Adoption of plans and specifications and authorization for the solicitation of bids for the Hazardous Material Abatement for the building located at 850 Gray Avenue.

#### District Attorney

- 9) Authorization to prepare a Gold Resolution for David Williams, Senior Criminal Investigator, upon the occasion of his retirement from Sutter County.

#### General Services

- 10) Authorization to prepare a Gold Resolution for Kathleen Silva, Office Assistant 3, upon the occasion of her retirement from Sutter County.
- 11) Authorization to prepare a Gold Resolution for Jeffrey L. Lane, Senior Groundskeeper, upon the occasion of his retirement from Sutter County.
- 12) Authorization to prepare a Gold Resolution for David J. Marquette, Central Services Assistant III, upon the occasion of his retirement from Sutter County.
- 13) Authorization to prepare a Gold Resolution for Forrest (Frosty) Southard, Facilities Maintenance Superintendent, upon the occasion of his retirement from Sutter County.
- 14) Authorization to prepare a Gold Resolution for Benjamin Harper, Senior Building Services Worker, upon the occasion of his retirement from Sutter County.
- 15) Authorization to prepare a Gold Resolution for Barbara J. Buehrle, Administrative Services Officer, upon the occasion of her retirement from Sutter County.

#### Health and Human Services – Administration

- 16) REMOVED FOR DISCUSSION: Approval of a Memorandum of Understanding with the Bi-Counties Homeless Services Program, affirmation of current Board appointments or appointment of different members.

Health and Human Services – Welfare and Social Services Division

- 17) Authorization to prepare a Gold Resolution for Elizabeth Tillotson, Office Assistant II, upon the occasion of her retirement from Sutter County.
- 18) Authorization to prepare a Gold Resolution for Randy Watkins, System Support Analyst, upon the occasion of his retirement from Sutter County.

Probation

- 19) Authorization to add two bilingual premium pay slots to existing staff in Fiscal Year 2017-18, effective January 1, 2018.
- 20) Authorization to prepare an award plaque for Amy Depew as the Sutter County Probation Department's Officer of the Year for the Marysville Exchange Club.

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CONSENT ITEM NO. 16

Nancy O'Hara, Health and Human Services Director, discussed the item and recommended action.  
A brief discussion and question/answer period was held.

On motion of Supervisor Whiteaker, seconded by Supervisor Munger and carried as follows:  
AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; the Board: approved a Memorandum of Understanding (A18-024) with the Bi-Counties Homeless Services Program, and reappointed the designation of Sutter County Board Member Dan Flores and Alternate Mat Conant to represent the County at the Bi-County Homeless Services Program meetings.

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APPEARANCE ITEMS

21) Installation of Stop Signs

Scott Riddle, Associate Civil Engineer, discussed the item and recommended action.  
A brief discussion and question/answer period was held.

RESOLUTION NO. 18-007, A RESOLUTION OF THE SUTTER COUNTY BOARD OF SUPERVISORS AUTHORIZING THE INSTALLATION OF STOP SIGNS ON ENCINAL ROAD AT THE INTERSECTION OF ENCINAL ROAD AND MADDEN AVENUE was adopted on motion of Supervisor Sullenger, seconded by Supervisor Whiteaker and carried as follows: AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; as appears in the office of the Clerk of the Board in Resolution Book No. 61 at page 169 to which record reference is hereby made for further particulars and by such reference incorporated herein and made a part hereof.

**22) Ad-Hoc Homeless Shelter Location Site Review Committee**

Chairman Flores discussed the item and recommended action. He noted that Susan Podesta had withdrawn her application and the Board will need to discuss appointing an alternate.

A brief discussion and question/answer period was held.

**On motion of Supervisor Whiteaker, seconded by Supervisor Conant and carried as follows:**

**AYES: Supervisors Sullenger, Flores, Munger, Whiteaker, and Conant; NOES: None; the Board: 1) appointed Daria Ali, Morgane Brown, Elizabeth Cervantes, Ryan Graham, Fotine Halikaskopriva, Richard Laughman, Jr., Erick Mackensen, Jamie McLeod, Christopher Monaco, Jana Shannon and Michael Morris; and 2) appointed Eldon Vignery and Robert Wiseman, Jr. as alternates.**

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**23) Natomas Basin Conservancy Board Appointments**

Chairman Flores discussed the item and recommended action.

A discussion and question/answer period was held.

A member of the public spoke about the recommended Board appointments.

Supervisor Sullenger moved to reappoint Jeffrey Helm and appoint Michael Johnston to the Natomas Basin Conservancy Board of Directors. Supervisor Munger seconded the motion.

Supervisor Conant stated he disagreed with the motion and moved to amend the motion to reappoint Steve Willey to the Natomas Basin Conservancy Board of Directors. The motion died due to lack of a second.

A lengthy discussion period was held.

**On motion of Supervisor Sullenger, seconded by Supervisor Munger and carried as follows:**

**AYES: Supervisors Sullenger, Flores, Munger, and Whiteaker. NOES: Supervisor Conant; the Board reappointed Jeffrey Helm and appointed Michael Johnston to the Natomas Basin Conservancy Board of Directors.**

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**SCOTT MITNICK, COUNTY ADMINISTRATIVE OFFICER**

**24) Fiscal Year 2017-18 Countywide Top Ten Priorities Mid-Year Update**

Scott Mitnick, County Administrative Officer, presented the mid-year update on the Countywide Top Ten Priorities.

A member of the public addressed the Board regarding trucking and related air quality issues.

Chairman Flores directed staff to research the air quality issues related to commercial trucking, to set dates for future Commercial Trucking Ad-Hoc Committee meetings, and to contact the committee members with those dates.

A lengthy discussion and question/answer period was held.

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#### **CAO UPDATE**

Scott Mitnick, County Administrative Officer, updated the Board on upcoming agenda items.

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#### **CORRESPONDENCE**

Miscellaneous correspondence was noted and filed.

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#### **OTHER BUSINESS – BOARD OF SUPERVISORS**

**Memory Adjournments and direction of a letter of condolence from the full Board sent to the family:**

<b>Motioned by:</b>	<b>Seconded by:</b>	<b>Vote:</b>	<b>In Memory of:</b>
Supervisor Munger	Supervisor Whiteaker	Carried	John Neal, Jr.
Supervisor Munger	Supervisor Whiteaker	Carried	Lorita Rollins Calhau
Supervisor Munger	Supervisor Whiteaker	Carried	Delores Nelson
Supervisor Sullenger	Supervisor Munger	Carried	John Fontes
Supervisor Conant	Supervisor Whiteaker	Carried	Pauline Fagerstone Fillmore
Supervisor Whiteaker	Supervisor Munger	Carried	Joie Stephens
Chairman Flores	Supervisor Whiteaker	Carried	Diane Cathey
Chairman Flores	Supervisor Whiteaker	Carried	David Yamamoto

#### **CLOSED SESSION**

Chairman Flores called the Closed Session to order, noting the purpose of the meeting.

**PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION**  
Pursuant to Government Code Section 54957(b)(1)  
Title: County Administrative Officer

The Board adjourned to Closed Session, after which the Chairman announced there was no action to report.

The Chairman asked if there was anyone who wished to speak to these matters and there was no one.

With no further business coming before the Board, the meeting was adjourned at 5:17 p.m.

**ATTEST:**  
**DONNA M. JOHNSTON,**  
**CLERK OF THE BOARD**

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**DAN FLORES, CHAIRMAN**

**By:**  
**Alicia Draves, Deputy**

(A recording of the meeting can be heard/viewed from the Board of Supervisors webpage at:  
<http://suttercountycalibrary.com/Citizens/default.aspx> and DVDs of the meeting are available for citizens to check-out from the Sutter  
County Library at 750 Forbes Avenue, Yuba City, CA.)