

PAYROLL-PERSONNEL SCHEDULE 2018-2019

PP No.	Pay Period	PP Begins Saturday	PPF's Due in HR by 5:00 p.m.	PPF's entered	PR Opens Timecard Online	PP Ends Friday	Timecard Closes@ 11:00 a.m.	Employee Paid
22	1801220	10/13/18	10/16/18	10/18/18	10/18/18	10/26/18	10/29/18	11/02/18
23	1801230	10/27/18	10/30/18	11/01/18	11/01/18	11/09/18	11/08/18	11/16/18
24	1801240	11/10/18	11/13/18	11/15/18	11/15/18	11/23/18	11/26/18	11/30/18
25	1801250	11/24/18	11/27/18	11/29/18	11/29/18	12/07/18	12/10/18	12/14/18
26	1801260	12/08/18	12/11/18	12/13/18	12/13/18	12/21/18	12/18/18	12/28/18
1	1901010	12/22/18	12/20/18	12/27/18	12/27/18	01/04/19	01/07/19	01/11/19
2	1901020	01/05/19	01/08/19	01/10/19	01/10/19	01/18/19	01/18/19	01/25/19
3	1901030	01/19/19	01/22/19	01/24/19	01/24/19	02/01/19	02/04/19	02/08/19
4	1901040	02/02/19	02/05/19	02/07/19	02/07/19	02/15/19	02/15/19	02/22/19
5	1901050	02/16/19	02/19/19	02/21/19	02/21/19	03/01/19	03/04/19	03/08/19
6	1901060	03/02/19	03/05/19	03/07/19	03/07/19	03/15/19	03/18/19	03/22/19
7	1901070	03/16/19	03/19/19	03/21/19	03/21/19	03/29/19	03/29/19	04/05/19
8	1901080	03/30/19	04/02/19	04/04/19	04/04/19	04/12/19	04/15/19	04/19/19
9	1901090	04/13/19	04/16/19	04/18/19	04/18/19	04/26/19	04/29/19	05/03/19
10	1901100	04/27/19	04/30/19	05/02/19	05/02/19	05/10/19	05/13/19	05/17/19
11	1901110	05/11/19	05/14/19	05/16/19	05/16/19	05/24/19	05/24/19	05/31/19
12	1901120	05/25/19	05/28/19	05/30/19	05/30/19	06/07/19	06/10/19	06/14/19
13	1901130	06/08/19	06/11/19	06/13/19	06/13/19	06/21/19	06/24/19	06/28/19
14	1901140	06/22/19	06/25/19	06/27/19	06/27/19	07/05/19	07/08/19	07/12/19
15	1901150	07/06/19	07/09/19	07/11/19	07/11/19	07/19/19	07/22/19	07/26/19
16	1901160	07/20/19	07/23/19	07/25/19	07/25/19	08/02/19	08/05/19	08/09/19
17	1901170	08/03/19	08/06/19	08/08/19	08/08/19	08/16/19	08/19/19	08/23/19
18	1901180	08/17/19	08/20/19	08/22/19	08/22/19	08/30/19	08/30/19	09/06/19
19	1901190	08/31/19	09/03/19	09/05/19	09/05/19	09/13/19	09/16/19	09/20/19
20	1901200	09/14/19	09/17/19	09/19/19	09/19/19	09/27/19	09/30/19	10/04/19
21	1901210	09/28/19	10/01/19	10/03/19	10/03/19	10/11/19	10/14/19	10/18/19
22	1901220	10/12/19	10/15/19	10/17/19	10/17/19	10/25/19	10/28/19	11/01/19
23	1901230	10/26/19	10/29/19	10/31/19	10/31/19	11/08/19	11/08/19	11/15/19
24	1901240	11/09/19	11/12/19	11/14/19	11/14/19	11/22/19	11/21/19	11/29/19
25	1901250	11/23/19	11/22/19	11/26/19	11/26/19	12/06/19	12/09/19	12/13/19
26	1901260	12/07/19	12/10/19	12/12/19	12/12/19	12/20/19	12/17/19	12/27/19

PPF's must be submitted to the Human Resources Department by 5:00 p.m. on the due date indicated above.

All timesheets must be entered & the Management approved timecard reports must be submitted to the Auditor's office via email "payroll@co.sutter.ca.us" or fax # 822-7439 no later than 11:00 a.m. on the due date indicated above.

PAY DATES ARE SUBJECT TO CHANGE PENDING PROPER AUTHORIZATION FROM THE AUDITOR-CONTROLLER/HUMAN RESOURCES DEPARTMENT.