

**PAYROLL-PERSONNEL SCHEDULE 2019-2020**

PP No.	Pay Period	PP Begins Saturday	PPF's Due in HR by 3:00 p.m.	PPF's entered	PR Opens Timecard Online	PP Ends Friday	Timecard Closes@ 10:00 a.m.	Employee Paid
22	1901220	10/12/19	10/15/19	10/17/19	10/17/19	10/25/19	10/28/19	11/01/19
23	1901230	10/26/19	10/29/19	10/31/19	10/31/19	11/08/19	11/08/19	11/15/19
24	1901240	11/09/19	11/12/19	11/14/19	11/14/19	11/22/19	11/21/19	11/29/19
25	1901250	11/23/19	11/22/19	11/26/19	11/26/19	12/06/19	12/09/19	12/13/19
26	1901260	12/07/19	12/10/19	12/12/19	12/12/19	12/20/19	12/17/19	12/27/19
1	2001010	12/21/19	12/18/19	12/19/19	12/19/19	01/03/20	01/06/20	01/10/20
2	2001020	01/04/20	01/07/20	01/09/20	01/09/20	01/17/20	01/16/20	01/24/20
3	2001030	01/18/20	01/21/20	01/23/20	01/23/20	01/31/20	02/03/20	02/07/20
4	2001040	02/01/20	02/04/20	02/06/20	02/06/20	02/14/20	02/13/20	02/21/20
5	2001050	02/15/20	02/18/20	02/20/20	02/20/20	02/28/20	03/02/20	03/06/20
6	2001060	02/29/20	03/03/20	03/05/20	03/05/20	03/13/20	03/16/20	03/20/20
7	2001070	03/14/20	03/17/20	03/19/20	03/19/20	03/27/20	03/27/20	04/03/20
8	2001080	03/28/20	03/30/20	04/02/20	04/02/20	04/10/20	04/13/20	04/17/20
9	2001090	04/11/20	04/14/20	04/16/20	04/16/20	04/24/20	04/27/20	05/01/20
10	2001100	04/25/20	04/28/20	04/30/20	04/30/20	05/08/20	05/11/20	05/15/20
11	2001110	05/09/20	05/12/20	05/14/20	05/14/20	05/22/20	05/21/20	05/29/20
12	2001120	05/23/20	05/26/20	05/28/20	05/28/20	06/05/20	06/08/20	06/12/20
13	2001130	06/06/20	06/09/20	06/11/20	06/11/20	06/19/20	06/22/20	06/26/20
14	2001140	06/20/20	06/23/20	06/25/20	06/25/20	07/03/20	07/06/20	07/10/20
15	2001150	07/04/20	07/07/20	07/09/20	07/09/20	07/17/20	07/20/20	07/24/20
16	2001160	07/18/20	07/21/20	07/23/20	07/23/20	07/31/20	08/03/20	08/07/20
17	2001170	08/01/20	08/04/20	08/06/20	08/06/20	08/14/20	08/17/20	08/21/20
18	2001180	08/15/20	08/18/20	08/20/20	08/20/20	08/28/20	08/31/20	09/04/20
19	2001190	08/29/20	09/01/20	09/03/20	09/03/20	09/11/20	09/14/20	09/18/20
20	2001200	09/12/20	09/15/20	09/17/20	09/17/20	09/25/20	09/28/20	10/02/20
21	2001210	09/26/20	09/29/20	10/01/20	10/01/20	10/09/20	10/12/20	10/16/20
22	2001220	10/10/20	10/13/20	10/15/20	10/15/20	10/23/20	10/26/20	10/30/20
23	2001230	10/24/20	10/27/20	10/29/20	10/29/20	11/06/20	11/09/20	11/13/20
24	2001240	11/07/20	11/09/20	11/12/20	11/12/20	11/20/20	11/18/20	11/25/20
25	2001250	11/21/20	11/20/20	11/24/20	11/24/20	12/04/20	12/07/20	12/11/20
26	2001260	12/05/20	12/08/20	12/10/20	12/10/20	12/18/20	12/15/20	12/23/20

**PPF's must be submitted to the Human Resources Department by 3:00 p.m. on the due date indicated above.**

***All timesheets must be entered & the Management approved timecard reports must be submitted to the Auditor's office via email "payroll@co.sutter.ca.us" no later than 10:00 a.m. on the due date indicated above.***

**PAY DATES ARE SUBJECT TO CHANGE PENDING PROPER AUTHORIZATION FROM THE AUDITOR-CONTROLLER/HUMAN RESOURCES DEPARTMENT.**