

PAYROLL-PERSONNEL SCHEDULE 2020-2021

PP No.	Pay Period	PP Begins Saturday	PPF's Due in HR by 3:00 p.m.	PPF's entered	PR Opens Timecard Online	PP Ends Friday	Timecard Closes@ 10:00 a.m.	Employee Paid
22	2001220	10/10/20	10/13/20	10/15/20	10/15/20	10/23/20	10/26/20	10/30/20
23	2001230	10/24/20	10/27/20	10/29/20	10/29/20	11/06/20	11/09/20	11/13/20
24	2001240	11/07/20	11/09/20	11/12/20	11/12/20	11/20/20	11/18/20	11/25/20
25	2001250	11/21/20	11/20/20	11/24/20	11/24/20	12/04/20	12/07/20	12/11/20
26	2001260	12/05/20	12/08/20	12/10/20	12/10/20	12/18/20	12/15/20	12/23/20
1	2101010	12/19/20	12/16/20	12/17/20	12/17/20	01/01/21	01/04/21	01/08/21
2	2101020	01/02/21	01/04/21	01/07/21	01/07/21	01/15/21	01/14/21	01/22/21
3	2101030	01/16/21	01/15/21	01/21/21	01/21/21	01/29/21	02/01/21	02/05/21
4	2101040	01/30/21	02/01/21	02/04/21	02/04/21	02/12/21	02/11/21	02/19/21
5	2101050	02/13/21	02/12/21	02/18/21	02/18/21	02/26/21	03/01/21	03/05/21
6	2101060	02/27/21	03/01/21	03/04/21	03/04/21	03/12/21	03/15/21	03/19/21
7	2101070	03/13/21	03/15/21	03/18/21	03/18/21	03/26/21	03/25/21	04/02/21
8	2101080	03/27/21	03/29/21	04/01/21	04/01/21	04/09/21	04/12/21	04/16/21
9	2101090	04/10/21	04/12/21	04/15/21	04/15/21	04/23/21	04/26/21	04/30/21
10	2101100	04/24/21	04/26/21	04/29/21	04/29/21	05/07/21	05/10/21	05/14/21
11	2101110	05/08/21	05/10/21	05/13/21	05/13/21	05/21/21	05/24/21	05/28/21
12	2101120	05/22/21	05/24/21	05/27/21	05/27/21	06/04/21	06/07/21	06/11/21
13	2101130	06/05/21	06/07/21	06/10/21	06/10/21	06/18/21	06/21/21	06/25/21
14	2101140	06/19/21	06/21/21	06/24/21	06/24/21	07/02/21	07/01/21	07/09/21
15	2101150	07/03/21	07/02/21	07/08/21	07/08/21	07/16/21	07/19/21	07/23/21
16	2101160	07/17/21	07/19/21	07/22/21	07/22/21	07/30/21	08/02/21	08/06/21
17	2101170	07/31/21	08/02/21	08/05/21	08/05/21	08/13/21	08/16/21	08/20/21
18	2101180	08/14/21	08/16/21	08/19/21	08/19/21	08/27/21	08/30/21	09/03/21
19	2101190	08/28/21	08/30/21	09/02/21	09/02/21	09/10/21	09/13/21	09/17/21
20	2101200	09/11/21	09/13/21	09/16/21	09/16/21	09/24/21	09/27/21	10/01/21
21	2101210	09/25/21	09/27/21	09/30/21	09/30/21	10/08/21	10/11/21	10/15/21
22	2101220	10/09/21	10/11/21	10/14/21	10/14/21	10/22/21	10/25/21	10/29/21
23	2101230	10/23/21	10/25/21	10/28/21	10/28/21	11/05/21	11/08/21	11/12/21
24	2101240	11/06/21	11/08/21	11/10/21	11/10/21	11/19/21	11/17/21	11/24/21
25	2101250	11/20/21	11/19/21	11/23/21	11/23/21	12/03/21	12/06/21	12/10/21
26	2101260	12/04/21	12/06/20	12/09/21	12/09/21	12/17/21	12/15/21	12/22/21

PPF's must be submitted to the Human Resources Department by 3:00 p.m. on the due date indicated above. **** PLEASE NOTE: The due date has changed from Tuesdays to Mondays ****

All timesheets must be entered & the Management approved timecard reports must be submitted to the Auditor's office via email "payroll@co.sutter.ca.us" no later than 10:00 a.m. on the due date indicated above.

PAY DATES ARE SUBJECT TO CHANGE PENDING PROPER AUTHORIZATION FROM THE AUDITOR-CONTROLLER/HUMAN RESOURCES DEPARTMENT.