

Request for Birth or Death Certificate

California Health and Safety Code Section 103526 permits only specific individuals to receive an AUTHORIZED CERTIFIED COPY of a birth or death certificate.

Those who do not meet the criteria for an AUTHORIZED CERTIFIED COPY may receive an INFORMATIONAL CERTIFIED COPY with the words "INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY" imprinted across the face of the copy.

When ordering in person an authorized individual must complete an approved application including a sworn statement under penalty of perjury to receive an AUTHORIZED CERTIFIED COPY.

When ordering by mail an authorized individual must complete an application form signed under penalty of perjury and a sworn statement notarized using a Certificate of Acknowledgment. Forms are available on the Clerk-Recorder's website <http://www.co.sutter.ca.us/>

Individuals permitted to receive an AUTHORIZED CERTIFIED COPY:

- The registrant or parent or legal guardian of the registrant
- A party entitled to receive the record as a result of a court order, or an attorney or a licensed adoption agency seeking the birth record in order to comply with the requirements of Section 3140 or 7603 of the Family Code.
- A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business
- A child, grandparent, grandchild, sibling, spouse or domestic partner of the registrant
- An attorney representing the registrant or the registrant's estate, or any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate.
- Any funeral director that orders certified copies of a death certificate on behalf of any individual specified in paragraphs (1) to (5), inclusive, of subdivision (a) of Section 7100 of the Health and Safety Code