

Steven L. Harrah, CPA

Treasurer-Tax Collector



Christina N. Hernandez

Assistant Treasurer-Tax

To: Hotel/Motel Operators

Re: Exemptions from the Sutter County Transient Occupancy Tax

The surcharge shall **not** be imposed upon if:

- a) an officer or employee of a foreign government who is exempt by reason of express provisions of federal law or international treaty.
- b) a person placed in a hotel/motel by the Red Cross during an emergency or disaster.
- c) a federal, state, or local government employee who is traveling on official business.

No exemption shall be granted except upon a claim under penalty of perjury made at the time rent is collected, using the form provided below.

HOTEL/MOTEL TRANSIENT OCCUPANCY TAX WAIVER
** EXEMPTION CLAIM FORM **

Employed by _____	Business Address _____
Name _____	_____
Title _____	_____

Motel/Hotel _____ From _____ To _____

This is to certify that I, the undersigned, am a representative of the government agency indicated above; that charges for the occupancy at the above establishment on the dates set forth have been, or will be, paid for by such government agency, and that such charges are incurred in the performance of my official duties as a representative or employee of such government agency.

I hereby declare under penalty of perjury that the foregoing statement is true and correct.

Signed: _____ Date _____

Instructions to Government Employee:

Please complete the above and present to the hotel/motel at the time of registration.

Instruction to Hotel/Motel:

Retain this for your files to substantiate your reports.