



FINAL FILING DATE:
OPEN UNTIL FILLED
Apply Immediately!

THE COUNTY OF SUTTER

Invites Applications for

MENTAL HEALTH THERAPIST II
\$30.75 - \$37.63/Hourly

POSITION: *There is currently one vacancy that will be filled at either the I or II level depending upon qualifications.* Under general direction, provides psychotherapy, counseling and treatment services in a clinic or institutional setting. Overtime and evening work is required for some positions. ***The eligible lists established from this recruitment may be used to fill any future opening(s) in this class(s) up to nine months.***

JOB DUTIES: Performs primary intensive therapy services with patients or clients and their relatives; provides evaluation of problems presented, recommendations of services needed and development/implementation of treatment plans; determines eligibility for mental health assessments, initiates assessments and prepares written assessments; participates in psychotherapy program with psychiatric staff team; confers with other staff members, psychiatrists, community agencies, school officials, probation officers and others to exchange information and implement treatment plans; interprets and explains to clients, relatives and community groups the social/emotional factors pertaining to illness; refers patients or clients to appropriate community agencies; evaluates new techniques for dealing with emotional and environmental problems; prepares social case histories with particular emphasis on psycho-social factors affecting the patient or client; prepares and/or generates various correspondence and documentation; review various documentation and processes, forwards or takes other action as appropriate; maintains departmental files and records; provides on-call coverage as needed; maintains inventory of departmental supplies and initiates requests for new or additional materials; attends meetings and hearings; oversees the work of other staff members as assigned; and in a bilingual position may serve as an interpreter and/or perform sign language depending on incumbent's skills and department needs.

MINIMUM QUALIFICATIONS: *The following are the minimum qualifications for this position. Possession of these qualifications does not ensure that an applicant will be interviewed. Applications will be reviewed in comparison with all other applications received.*

Knowledge of: Principles of psychiatric case work; counseling, psychotherapy and other techniques of psychiatric social work; community resources in the field of mental health; physical and mental illnesses and their impact upon personality; social aspects of mental and emotional disturbances; the use of a milieu/treatment-team approach to inpatient treatment; new techniques, trends and advances in the field; standard office equipment; and clerical activities related to an organization's programs and operations.

Ability to: Apply casework skills effectively; establish and maintain effective working relationships with others; effectively work with individuals from various socio-economic and multi-cultural backgrounds; secure and record accurate and pertinent social and personal data; communicate effectively both orally and in writing; ability to hear; operate standard office equipment and operate a motor vehicle. Ability to speak, read and write Spanish, Punjabi or Hmong in addition to English or perform sign language is desirable for some positions.

Education & Experience: Graduation from an accredited college or university with education and experience to be licensed in the State of California as a Psychologist, Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT) or Registered Nurse and two years of post-graduate clinical or psychiatric social work experience.

Special Requirements: ***Essential duties require the following physical and work requirements:*** Requires the ability to think and act quickly in emergencies; effectively deal with personal danger; maintain mental capacity which allows the capability of exercising sound judgment and rational thinking under varied circumstances. Requires the ability to exert a small amount of physical effort in sedentary to light work involving moving from one area of the office to another; may require the ability to operate a motor vehicle.

Licenses & Certificates: Must possess a valid California license as a Psychologist, Clinical Social Worker (LCSW), Marriage and Family Therapist (MFT) or Registered Nurse. Those applicants holding out-of-state licenses as Psychologists, LCSWs, and MFTs must apply for licensure with the California Board of Psychology or the California Board of Behavioral Science Examiners and apply for a waiver through the California Department of Health Services. Such applicants would be required to obtain licensure within three years of employment. Waivers may be obtained pursuant to Chapter 712, Statutes of 1995 and any regulatory requirements of the California Department of Health Services. Must maintain licensure and registration as determined by California Department of Health Services. It is the responsibility of the applicant to meet requirements for licensure and/or registration through the Board of Psychology or Board of Behavioral Science Examiners in the State of California. Applicants must maintain registration and/or licensure as a condition of employment with the County of Sutter.

The recruitment process for this position includes completing an application, participating in oral interview(s). Please notify the Human Resources Department prior to the final filing date for this position if you believe you have a disability, which would make it difficult to participate in any portion of the recruitment process, and would require reasonable accommodation. Sutter County reserves the right to require medical documentation concerning the need for accommodation. Offers of employment are contingent upon investigation of employment history, references, drug testing, medical review/exam and fingerprinting in addition to other appropriate requirements of the position.

The County of Sutter is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities. Sutter County encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.



SUTTER COUNTY HIGHLIGHTS

Sutter County is a major agricultural center located in Northern California approximately 50 miles north of the State Capitol, Sacramento. The County, bounded by the Sacramento and Feather Rivers, encompasses 608 square miles and provides easy access to the Lake Tahoe and San Francisco areas. Mountains and lakes offering unlimited recreational opportunities are abundant. Sutter County is a general-law county with a population of approximately 97,000 and includes two incorporated cities, Yuba City and Live Oak. There are 19 department heads and 900 positions with an annual budget of 241 million dollars.

HOW TO APPLY

Eligible applicants are **REQUIRED** apply online at

www.CalOpps.org

Applicants may also attach any additional information in resume form.

For additional information, please visit our website @ www.suttercounty.org

Or contact

Sutter County Human Resources

1160 Civic Center Boulevard, Suite B

Yuba City, CA 95993

Phone (530) 822-7113

FAX (530) 822-7191

E-mail hr@co.sutter.ca.us

TDD access through CA Relay Service: 1-800-735-2929

SELECTION PROCEDURE

The applications will first be reviewed for minimum qualifications. All applications meeting the minimum qualifications will be referred to a screening committee. Those candidates with the most directly related experience, education and training may be invited to a written, performance and/or oral examination. Up to ten ranks of the most outstanding candidates will be referred for final interview(s) with the appropriate department. Investigation of employment history and references may be conducted prior to appointment.

EMPLOYEE BENEFITS

Salary: New employees start at step one and after satisfactory performance during a probationary period, advance to the second step. There are five (5) annual Merit Steps. Merit steps six (6) and above may be awarded after additional years of service have been met and upon satisfactory performance.

PERS <u>Miscellaneous</u> Retirement (NON-Safety)			PERS <u>SAFETY</u> Retirement (Law, Fire, Probation Officers)		
Tier 1 Classic	2.7 @ 55	8% EE Share by EE	3 @ 50	9% EE Share by EE	Up to 11-15-2011
Tier 2 Classic	2 @ 60	7% EE Share by EE	2 @ 50	9% EE Share by EE	11-16-11 to 12-31-2012
Tier 3 New	2 @ 62	6.25% EE Share by EE	2.7 @ 57	11.25% EE Share by EE	1-1-13 (PEPRA)
Note: Tier formula eligibility depends on PERS Rules and AB340, PEPRA Law. The County also participates in Social Security.					

Medical, Dental, Vision and Life Insurance: The County pays the major portion of health, dental, vision and life insurance for employee and dependent(s). Health, dental, vision, and life insurance become effective the first of the month following 30 days of employment. **Management** receives county-paid term life insurance of \$150,000.

Health Care Spending Account: Designated pretax contribution to pay for eligible health care expenses not covered by any insurance.

Dependent Care Spending Account: Designated pretax contribution used to pay for eligible dependent day care expenses.

Paid Leave Days: Depending on the classification in which employed, most employees receive eleven days **vacation** per year up to five years service; fifteen days up to ten years; seventeen days up to fifteen years; twenty days after fifteen years. Thirteen paid **holidays** per year. **Sick leave** accrues at the rate of twelve days per year. **Management** receives 13 days of paid Administrative Leave per year in addition to the other paid time off.

Disability Insurance: Sutter County participates in the State Disability Insurance Program.

Deferred Compensation: Employees may participate in deferred compensation plans. Also, most **New Hires** to Sutter County who are enrolled in a County-sponsored Deferred Compensation Plan, will receive twenty-five dollars (\$25.00) per pay period deposited into their account, eligibility date varies by Unit (Fire Unit not eligible and some Re-hires may not be eligible). **Employees will be advised of the eligibility requirements during New Employee Orientation.** **Management** may convert any unused Administrative Leave as taxable compensation or it may be converted to a deferred compensation plan.

Offers of employment are contingent upon submission of documents verifying identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986; successful completion of a preplacement medical review/examination; satisfactory driving record and proof of automobile insurance, if applicable, and other appropriate requirements of the position. Significant moving violations or lack of insurance may be cause for disciplinary action up to and including dismissal.

The above information is general in nature and does not constitute an expressed or implied contract. Employee benefits may vary with different employee bargaining units.

Sutter County is required by law to make available certain public records, including employee names, titles, and compensation, as a result of a 2007 California Supreme Court decision. Therefore, be advised that unless an employee can demonstrate the necessity of having this public information withheld, based upon specific, verifiable safety and/or security reasons, this information will be released to the public upon demand.

The County of Sutter does not discriminate on the basis of race, color, religious creed, sex, marital status, age, national origin, medical condition (cancer or genetic characteristics/information), mental or physical disability (including AIDS or HIV), ancestry, sexual orientation, gender identity, gender expression, military and veteran status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance.