

# Temporary Employment Opportunity

Crisis Counselor  
Extra - Help

\$24.90 Per Hour

Health & Human Services  
Department  
Sutter-Yuba Behavioral Health

*Please indicate "Extra Help" in addition to the job title on your application*

**Apply Immediately!**

This recruitment will close without notice  
upon receipt of a sufficient number of applications.

**Extra Help positions are on an as needed basis. Due to the large volume of applications that we receive for Extra Help positions there is no guarantee applicants will receive notification of application status, a Department interview, or an update that a position has been filled.**

# Temporary Employment Opportunity



## **SUTTER COUNTY HIGHLIGHTS**

Sutter County is a major agricultural center located in Northern California approximately 50 miles north of the State Capitol, Sacramento. The County, bounded by the Sacramento and Feather Rivers, encompasses 608 square miles and provides easy access to the Lake Tahoe and San Francisco areas. Mountains and lakes offering unlimited recreational opportunities are abundant. Sutter County is a general-law county with a population of approximately 97,000 and includes two incorporated cities, Yuba City and Live Oak. There are 19 department heads and 900 positions with an annual budget of 241 million dollars.

### **HOW TO APPLY**

Eligible applicants are **REQUIRED** to apply online at

[www.CalOpps.org](http://www.CalOpps.org)

Applicants may also attach any additional information in resume form.

For additional information, please visit our website @ [www.suttercounty.org](http://www.suttercounty.org)

Or contact

#### **Sutter County Human Resources**

1160 Civic Center Boulevard, Suite B

Yuba City, CA 95993

Phone (530) 822-7113

FAX (530) 822-7191

E-mail [hr@co.sutter.ca.us](mailto:hr@co.sutter.ca.us)

TDD access through CA Relay Service: 1-800-735-2929

### **SELECTION PROCEDURE FOR EXTRA HELP POSITIONS**

**Extra Help positions are on an as need basis and there is no guarantee of interview or appointment.**

Applications will first be reviewed for minimum qualifications. Applications meeting the minimum qualifications will be referred to the department where the current opening exists. The Department will invite those candidates with the most directly related experience, education and training that meet the Departments' needs to an oral examination. Investigation of employment history and references will be conducted prior to appointment.

**Please Note:** Referral of applications to the Department does not guarantee an interview. Applicants may or may not hear from the Department.

*Note: Offers of employment are contingent upon submission of documents verifying identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986; successful completion of a preplacement medical review/examination; satisfactory driving record and proof of automobile insurance, if applicable, and other appropriate requirements of the position. Significant moving violations or lack of insurance may be cause for disciplinary action up to and including dismissal.*

**E-Verify:** This position requires new hire employment verification to be processed through the E-Verify program administered by the Department of Homeland Security, U.S. Citizenship and Immigration Services (DHSUSCIS) in partnership with the Social Security Administration (SSA).

*The above information is general in nature and does not constitute an expressed or implied contract.*

**Sutter County is required by law to make available certain public records, including employee names, titles, and compensation, as a result of a 2007 California Supreme Court decision. Therefore, be advised that unless an employee can demonstrate the necessity of having this public information withheld, based upon specific, verifiable safety and/or security reasons, this information will be released to the public upon demand.**

The County of Sutter does not discriminate on the basis of race, color, religious creed, sex, marital status, age, national origin, medical condition (cancer or genetic characteristics/information), mental or physical disability (including AIDS or HIV), ancestry, sexual orientation, gender identity, gender expression, military and veteran status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance.

Rev. 10-03-18

**Sutter County Human Resources Department  
1160 Civic Center Blvd., Suite B  
Yuba City, CA 95993**

## **CRISIS COUNSELOR**

### *DEFINITION*

Under direction, develops therapeutic interventions, treatment recommendations, dispositions and referral services to groups or individuals with acute, severe or chronic problems related to emotional or mental crisis or substance abuse for the Human Services Department.

### *CLASS CHARACTERISTICS*

Individuals in this classification work in Psychiatric Emergency Services and have responsibility for response to and management of individuals experiencing psychiatric emergencies, development and implementation of treatment plans, providing direct client services, client monitoring and evaluation. Positions require specialized knowledge, abilities, skills and experience and often the exercise of independent judgment in the performance of their duties. Work requires the development of recommendations consistent with client safety policies, regulations and directives. Work requires creativity and resourcefulness to accomplish goals and objectives, and in applying concepts, plans and strategies.

### *EXAMPLES OF ESSENTIAL DUTIES*

*The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other related duties may be required and assigned.*

1. Evaluates and assesses individuals with acute/severe problems related to substance abuse, mental or emotional problems; clients may be suicidal, depressed, psychotic and/or potentially violent.
2. Develops and implements specialized individual plans for clients to assist in identifying, minimizing or resolving problems and to ensure safety.
3. Counsels and advises individuals, in person and by telephone, who are experiencing acute emotional or mental crisis.
4. Evaluates clients placed on 72-hour hold and makes recommendations to the medical staff regarding release or detainment.
5. Makes client referrals to community agencies; determines whether individuals meet involuntary detention standards; may place clients on 72-hour hold documenting and following the specific Welfare and Institutions Code 5150 criteria.
6. Consults with mental health and other medical professionals, supervisors, and other staff regarding the status and disposition of clients.
7. Works with client's family to assist them in understanding and dealing with the client's problems.
8. Monitors individual behavior and progress to ensure the disposition and referrals are appropriate; reports and documents observations of client behavior and progress.

9. Develops lines of communication between the County and the community by explaining programs; provides information and advice to law enforcement agencies, community organizations and the general public.
10. Attends meetings, seminars and training sessions as required.
11. Maintains various data used in the generation of reports; utilizes a computer to enter, store, and retrieve data; compiles and produces narrative reports; composes routine correspondence; disseminates information to others; reviews data to ensure accuracy; forwards data to applicable personnel.

#### *EXAMPLES OF MARGINAL DUTIES*

1. Provides transportation for clients to outside facilities as needed.
2. Answers the telephone, provides information, takes messages, and/or directs calls as appropriate.
3. Assists in training other staff members as assigned.

#### *MINIMUM QUALIFICATIONS*

Knowledge of: Methods and techniques of individual, group and family counseling; crisis intervention principles, methods and techniques; available community resources and sources of referral; effects of alcohol and drugs; knowledge of psychiatric disorders; laws and regulations affecting the detention, counseling or referral of clients; methods and types of short term coping skills; principles and practices of supporting individuals in crisis or dangerous situations.

Ability to: Assess and evaluate withdrawn, agitated, upset or threatening individuals; develop and implement specialized individual plans for clients; maintain confidentiality of patient/client information; establish and maintain effective interpersonal relations with clients, the general public and personnel at all organizational levels; work as a team member; communicate effectively both orally and in writing; maintain accurate records; work variable hours including holidays and weekends; maintain accurate records of client activity and progress; and utilize various software programs relevant to the position.

Education and Experience: Training and experience equivalent to completion of core college course work from an accredited college or university in counseling, psychology or a closely related field and one year of related experience; or any equivalent combination of training and experience which provides the required skills, knowledge and abilities.

#### Special Requirements:

*Essential Duties require the following physical skills and work requirements:*

Ability to maintain mental capacity, which allows the capability to exercise sound judgment and rational thinking under varied circumstances; think and act quickly in emergencies; effectively

deal with personal danger; requires the ability to exert physical effort in an emergency as well as sedentary to light work involving moving from one area of the office to another; ability to maintain effective audio-visual discrimination and perception required for making observation and judgment regarding client behavior; ability to hear and communicate orally; requires sufficient hand/eye coordination to perform semi-skilled repetitive movements, such as typing, data entry or use of other office equipment or supplies; involves VDT exposure; ability to operate a motor vehicle.

License or Certificate: Must possess and maintain an appropriate, valid driver's license.

The County of Sutter is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodation to qualified individuals with disabilities. Sutter County encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.